

ADMISSION APPLICATION FOR INTERNATIONAL STUDENTS

BACHELOR'S DEGREE IN ECONOMICS | BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION

ACADEMIC YEAR 2026/2027

1. Schedule

	1st Phase		2nd Phase*	
	Start	End	Start	End
Applications	20.01.2026	05.03.2026	04.05.2026	15.05.2026
Provisional results		23.03.2026		05.06.2026
Preliminary hearing	24.03.2026	07.04.2026	08.06.2026	24.06.2026
Final results		10.04.2026		01.07.2026
Submission of complaints	13.04.2026	05.05.2026	02.07.2026	22.07.2026
Publication of the decision on complaints		08.05.2026		29.07.2026
Enrollment and Registration	13.04.2026	21.04.2026	03.07.2026	09.07.2026
Possible placement of alternates	22.04.2026	30.04.2026	10.07.2026	30.07.2026
Publication of remaining vacancies		04.05.2026		n/a

*Only available if vacancies remain from the first phase

2. Conditions of access

2.1. Be an international student according to current legislation:

- not being a Portuguese national;
- not be a national of a Member State of the European Union (EU) ([see member countries here](#)) or a national of a Member State of the European Economic Area (EEA), or, if so, not have habitual residence in that country;

- c) not be a family member of Portuguese nationals or nationals of an EU Member State or a member state of the EEA (Iceland, Liechtenstein, and Norway);
- d) not have been legally resident in Portugal for more than two years, without interruption, on January 1 of the year of entry, nor be the child of parents who are in that situation*;
- e) not be a beneficiary (on January 1 of the year of admission) of equal rights and duties status granted under an international treaty between Portugal and the State of which you are a national;
- f) not have applied for admission through the special access and admission schemes regulated by Decree-Law No. 393-A/99 of October 2, amended by Decree-Law No. 272/2009 of October 1;

Under the terms of Law No. 37/2006, of August 9, the following are considered family members:

- i) *The spouse of a citizen of the EU or of a member state of the EEA;*
- ii) *The partner with whom an EU citizen or a citizen of an EEA member state lives in a civil partnership, established in accordance with the law, or with whom they have a permanent relationship duly certified by the competent authority of the Member State where they reside;*
- iii) *The direct descendant under the age of 21 or who is dependent on an EU citizen or a citizen of an EEA member state, as well as that of the spouse or partner within the meaning of the previous subparagraph;*
- iv) *A direct ascendant who is dependent on an EU citizen or a citizen of an EEA member state, as well as the spouse or partner within the meaning of subparagraph ii).*"

- If the student has two or more nationalities and one of them is Portuguese, only the latter shall apply.
- If the student has two or more nationalities, from an EU Member State or an EEA Member State, excluding Portuguese nationality, and from a non-EU country, they may choose one of them. If they choose a non-EU nationality, they will retain their status as an international student until the end of the cycle of studies they are entering or transferring to.

* *The length of residence with a residence permit for study purposes is only relevant during the period in which the student attends secondary education in Portugal.*

2.2 Academic Requirements

Applicants must fulfil the following conditions:

- a) Hold a qualification which, in the country where it was obtained, entitles them to apply for and enter higher education in that country;

- b) Hold a Portuguese secondary education diploma (obtained at a Portuguese school abroad) or a legally equivalent qualification (some examples in <https://diariodarepublica.pt/dr/detalhe/portaria/224-2006-687039>).
- c) In countries where they exist, have passed the final exams and the specific mathematics
- d) with the minimum required grade, taken from 2023 (inclusive);

2.2 Language Requirements

- a) For the Bachelor's Degree in Portuguese, certification of Portuguese language skills, oral and written proficiency at a level equal to or higher than B2 - applies to candidates from education systems not taught in Portuguese;
- b) For the Bachelor's Degree in English, certification of English language proficiency, oral and written competence at a level equal to or higher than B2 - applies to applicants from education systems not taught in English.

3. Application Submission

Applications must be submitted exclusively online, on the FEP website.

4. Application Procedures

4.1. Required documentation

- a) Passport or residence permit in Portugal (mandatory);

Note: If you do not wish to upload a copy of your identification document, you must visit the Academic Services of the Faculty of Economics at the University of Porto in person, within the deadline set for applications, with the original document.

- b) Document(s) proving the student's eligibility to apply, with all the information required for the application:
 - i. Diploma or certificate and transcripts issued by a competent authority attesting to the completion of studies equivalent to Portuguese secondary education level; or certificate of

equivalence to Portuguese secondary education issued by a competent Portuguese entity (mandatory);

- ii. Classification of the foreign secondary education, or of final exams used in the ranking formula (Examples: Cape Verde – PGI, Brazil – ENEM), mandatory for applicants from countries that have this type of exam;

Note: Only results from final exams taken from 2023 onwards (inclusive) will be accepted.

When the candidate comes from a country where there are no secondary education final exams in mathematics, they must submit a statement issued by the official education services of their country of origin and, when necessary, translated into Portuguese or English, certifying that the secondary education qualification they hold, obtained in that country, is sufficient to enter official higher education in courses similar to those to which they wish to apply - a degree in Economics and/or a degree in Management;

- iii. For the Bachelor's Degree in Portuguese, a certificate of proficiency in Portuguese - oral and written skills at a level equal to or higher than B2 - applies to candidates from education systems not taught in Portuguese;
- iv. For the Bachelor's Degree in English, a certificate of English language proficiency - oral and written skills at a level equal to or higher than B2 - applies to applicants from education systems not taught in English.

4.2. Authentication and recognition of documents

- 4.2.1. Foreign documents or documents issued abroad as indicated in point 4.1. (b) - The applicant must submit the original document recognised by a Portuguese embassy or consulate or with a Hague Apostille.
- 4.2.2. If the previous diplomas/certificates are not written in Portuguese, English, French, or Spanish, they must be translated into Portuguese or English. This translation must also be legalised by a Portuguese diplomatic or consular authority in the country of origin of the diploma/certificate, or by the Hague Apostille (this requirement is cumulative with that of the previous point).

Notes:

1. Only original certificates issued by the educational institution where the candidate obtained their qualification will be accepted. If a digital document is submitted for online verification/validation, the candidate must provide the necessary data for the Services to proceed with verification/validation.
2. Documents verified/validated by QR Code will not be considered.
3. Certificates indicating specific purposes (e.g., for scholarship purposes, etc.) will not be accepted.
4. Failure to submit the documents as indicated, mandatory data, or the submission of illegible documents will result in the preliminary rejection of the application.

5. Fees

The application is only valid after payment of the application fee of €100 (one hundred euros) within the specified period. Applying for multiple courses requires payment of $n \times €100$, where n is the number of courses applied for.

5.1. Payment of the application fee:

Payment is exclusively through the *online* application module.

Notes:

1. The application fee has to be paid within the submission deadline of the respective phase.
2. If the application fee is not paid on time, the application is invalid.
3. The application fee is non-refundable.

6. Notification of results, Preliminary Hearing, and Complaints

6.1. Notification of results

Provisional and final results will be announced on the FEP website on the specified dates. An email will also be sent to the email address provided in the application when the final results are announced.

6.2. Preliminary hearing

Candidates who wish to comment on the provisional results must send a message, exclusively by email, to sa_lic@fep.up.pt, with the subject "Preliminary Hearing," by 12 noon (Portugal time) on the last working day scheduled for the "Preliminary Hearing" of the phase in which they submitted their

application. The message must contain the factual and legal grounds that the candidate considers have not been duly taken into account in the analysis of the application.

The decision regarding the preliminary hearing will be communicated to the candidate via email at the address provided on the application form, and the candidate will be deemed to have been notified.

6.3. Complaints

Complaints must be sent exclusively by email to sa_lic@fep.up.pt, in a message with the subject line "*Complaint*," by 12:00 noon (Portugal time) on the last working day set for "Submission of Complaints" for the respective phase in which the application was submitted. The message must contain the factual and legal grounds that the candidate considers have not been duly taken into account in the analysis of the application.

The decision regarding the complaint will be communicated to the candidate via email to the address provided on the application form, and the candidate will be deemed to have been notified.

7. Other provisions

- If any technical problems arise in relation to the online application form, the candidate should contact sifep@fep.up.pt (SIFEP – FEP IT Service) by 12 noon (Portugal time) on March 3, 2026 (1st application phase) and May 13, 2026 (2nd application phase).
- Any information about the application process should be requested by email to sa_lic@fep.up.pt by 12 noon (Portugal time) on March 4, 2026 (1st phase) and May 14, 2026 (2nd phase), using the email address provided by the applicant on the application form.
- All notifications will be sent by email to the email address provided by the candidate on the application form.
- Until 12 noon (Portugal time) on March 4, 2026 (1st phase) and May 14, 2026 (2nd phase), the candidate may request the return of the application for improvement. In such cases, the date of submission considered for the purposes of applying the tiebreaker criteria will be that of the last submission made. After this period, requests to add, correct, or replace documents submitted in the application will not be accepted.

- Duplicate applications will not be accepted and, if this occurs, only the last application submitted will be considered, with the previous application(s) being cancelled.
- Reading this Notice does not replace reading the legislation in force.
- After the final results are announced, "*unplaced*" candidates are considered alternates; thus, they may be called to enrol if vacancies become available (placed candidates who do not enrol). In this case, a notification will be sent to the email address indicated on the respective application form, and the candidate will have two business days to confirm acceptance of the vacancy. After this period, in the absence of a response, it will be assumed that the candidate does not wish to take the place, and the next substitute will be notified.

8. Vacancies per study cycle

	Phase 1	2nd phase
Licenciatura em Economia (PT)	12	Remaining places from the previous phase
Bachelor's Degree in Economics (EN)	13	Remaining from the previous phase
Licenciatura em Gestão (PT)	9	Remaining from the previous phase
Bachelor's Degree in Business Administration (EN)	10	Remaining from the previous phase

9. Tuition

Student status	Annual Tuition Fees (€)
International Student	3.500,00
International students from CPLP countries	1.925,00

10. Criteria

10.1. Selection and ranking criteria:

A) General Rules:

Candidates will be ranked in descending order of their unrounded scores obtained in the Mathematics exam, corresponding to the Mathematics A entrance exam of the national competition for access to Portuguese higher education (see examples in <https://files.diariodarepublica.pt/2s/2025/05/09800000/0006600083.pdf>, pp. 16-18), converted to a scale of 0 to 20. Candidates with a score lower than 15.0 (75%) will be excluded from the selection process.

Notes:

- When the candidate comes from a country where there is no final secondary school exam in mathematics, they must submit a statement, issued by the official education services of their country of origin and, when necessary, translated into Portuguese or English, certifying that the secondary qualification they hold, obtained in that country, is sufficient to enter official higher education in courses similar to the one to which they wish to apply.

In this case, the following considerations shall apply, without prejudice to others:

- Only cases in which the subject of Mathematics in the final year of secondary education (the equivalent of the 12th grade in Portugal) was completed in or after 2023 will be considered;
- Use the final grade for the subject of Mathematics in the last year of secondary education, converted to a scale of 0 to 20, without rounding. Candidates with a grade lower than 15.0 (75%) will be excluded.

B) Particular Cases:

B1) Candidates from the Brazilian education system

The results of the ENEM exams (from 2023 onwards) are considered final exams.

Candidates must have taken the tests in "Mathematics and its Technologies," "Languages, Codes, and their Technologies," and "Writing," and must have obtained a minimum of 500 points. For ranking purposes, the ENEM score for the "Mathematics and its Technologies" exam will be used, converted to a scale of 0 to 20, without rounding; candidates with a score lower than 15.0 will be excluded.

B2) Candidates from the Chinese education system

The results of the GAOAKAO / LIAANKAO (Macao Joint Admission Exam) exams (from 2023 onwards) are considered final exams.

Candidates must have obtained at least 50% of the maximum score on the GAOAKAO or LIAANKAO exam they took. For ranking purposes, the grade received in the Mathematics exam in the GAOAKAO (Natural Sciences Stream (Li Ke) branch) and in the LIAANKAO (EUM) will be used, converted to a scale of 0 to 20, without rounding; candidates with a grade lower than 15.0 will be excluded.

B3) Candidates holding an International Baccalaureate Diploma Programme (IBDP)

The results of the IBDP exams (from 2023 onwards) are considered final exams.

Candidates must have taken higher level (HL) exams in Groups 3 and 5, with an average of at least 4 points.

For ranking purposes, the grade obtained in the Group 5 exam will be used, converted to a scale of 0 to 20, without rounding; candidates with a grade lower than 15.0 (6 points) will be excluded.

B4) Candidates holding Advanced Level Qualifications (A-Level)

The results of A-Level exams (from 2023 onwards) are considered final exams.

Applicants must have obtained at least a B grade in the Mathematics A Level or Mathematics: Further Pure exam and two grades equal to or higher than C in two other subjects of their choice.

For ranking purposes, the grade obtained in the Mathematics A Level or Mathematics: Further Pure exam will be used, converted to a scale of 0 to 20, without rounding; candidates with a grade lower than 15.0 will be excluded.

10.2. Tiebreaker criteria

In the event of a tie, the date and time of application submission (after payment of the application fee) will be used as the tiebreaker, with preference given to the application submitted first.



10.3. Conditions for outright rejection

The application will be rejected outright in any of the following cases:

- a) When the candidate took the final exams used in the ranking formula before 2023 (point 3);
- b) When the candidate has not submitted one or more of the mandatory elements required under the terms indicated in point 5 of this Application Form.
- c) When the candidate has not paid the application fee on time (point 6);
- d) When the candidate does not fulfil all the admission requirements.
- e) When the candidate is not considered an International Student (see point 2.1 for a better understanding of international student status).